

Rosemary H Trollope-Bellew
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18th April 2022

David Brown
Chairman-Barholm & Stowe Parish Meeting
Stowe Farm
Stamford
Lincs

Dear Mr Brown

Ref-Barholm & Stowe Parish Meeting Accounts 2021/22

I have completed the Internal Audit of your accounts & enclose the Annual Return form duly completed and signed, together with supporting papers.

I have been advised that Part2PM Internal Audit Report B & E be ticked as 'Not Covered' due to the fact that VAT had not been accounted for. Barholm & Stowe Parish Meeting is not a S33 Public Body as stated by HRMC letter dated 04.07.19 and advised by PKF Littlejohn accountants 22.05.19. Supporting invoices for e00xpenditure was included apart from £50 payment to St Martins PCC for use of the church for meetings.

Page 4 (F) ticked 'Not Covered' as no evidence of petty cash.

I note that the Asset register for 31st March 2022 needed to be updated to include the gate posts for the memorial field which would give a total for the end of year of £1354, this also needs to be corrected on Form 2PM S.2 and Explanation of Variances items 9.

For good governance I would advise that two members of the parish agrees any future payments and that they are listed as approved within the minutes of the parish meeting.

I would again like to congratulate you on providing a comprehensive set of accounts and would be grateful if you would forward when approved, to email address above, to be placed on the parish website.

Yours sincerely

Rosemary Trollope-Bellew

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